

**TOWN OF CRESTONE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
MONDAY, JANUARY 12, 2015 AT 1:30 PM
AT THE TOWN HALL, 108 W. GALENA AVE., CRESTONE, CO**

MINUTES

- 1. Call to Order** – The meeting was called to order at 1:30 pm.
- 2. Roll Call** – Present were Trustees Lonny Roth, Diane Bairstow, Kizzen Laki, Mark Talbot and John Grotenhuis. Trustee Adam Kinney was absent with notice. Mayor Kairina Danforth, present and presiding, declared a quorum present. Also present were Town Administrator Akia Tanara, Attorney Gene Farish, Clerk Gretchen Nelson, and guests Christy Culp and Kate John.
- 3. Public Hearing To Consider Supplemental Appropriation for 2015 Budget** – Attorney Farish opened the Public hearing at 1:34 pm. He read the following documents: the public notice that was published in the January 1, 2015 Crestone Eagle and Resolution 001-2015 “General Fund 2015 Supplemental Budget Appropriation”. Attorney Farish noted that no written comments had been submitted to the Town Clerk and asked if any of the guests had comments on the proposed budget; as there were no comments he stated that there would be no evidentiary part of the hearing. He closed the Public Hearing at 1:37 pm and remanded the matter to the Board of Trustees for consideration.
A. Resolution 001-2015 – General Fund 2015 Supplemental Budget Appropriation – Trustee Talbot moved and Trustee Grotenhuis seconded to approve Resolution 001-2015 “A Resolution Amending Resolution 018-2014 “Summarizing Expenditures and Revenues For Each Fund and Adopting A Budget and Appropriating Sums of Money For The Town of Crestone, Colorado, For The Calendar Year Beginning On The First Day of January, 2015 and Ending On The Last Day of December, 2015, Appropriating Additional Sums of Money For New Expenditures For The 2015 Budget Year” as presented. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.
- 4. Approval of Agenda** – Trustee Laki moved and Trustee Bairstow seconded to approve the Agenda as amended to include item C. Discussion on Saguache County BOCC Strategic Plan under Agenda item 12 New Business and item A. iPad’s under Agenda item 13 Old Business. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.
- 5. Approval of Minutes of Regular Meeting of December 8, 2014** – Trustee Talbot moved and Trustee Grotenhuis seconded to approve the Minutes of Regular Meeting of December 8, 2014 as presented. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.
- 6. Attorney’s Report**
A. Ordinance 2015-001 – Correcting Enumeration of Specific Ordinance – Trustees reviewed this ordinance in order to correct the enumeration of specific sections of the Nuisance Code that had been duplicated in previous ordinances. Trustee Talbot moved and

Trustee Grotenhuis seconded to approve Ordinance 2015-001 “An Ordinance Correcting The Enumeration of a Specific Section Relating To Ordinance 2003-005 (An Ordinance Identifying, Making Illegal, and Abating Certain Nuisances In The Town of Crestone)” as presented. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.

B. Resolution 002-2014 – Use of 9-1-1 Emergency Notification System – Trustees reviewed the resolution and agreed to support the Montrose Emergency Telephone Service Authority (METSA), who is recommending that all cell phone information and geographic locations be added to the 9-1-1 Emergency Notification System. **Trustee Grotenhuis moved and Trustee Roth seconded to approve Resolution 002-2015 “A Resolution Encouraging Registration and Use of 9-1-1 Emergency Notification System” as presented. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.**

C. Code of Conduct – Trustees reviewed the Code of Conduct with Attorney Farish, who will present an amended copy of the Code of Conduct for Trustees to review at the February meeting.

D. Moratorium on Retail Marijuana – Trustees agreed to conduct a work session on Wednesday, January 14, 2014 at 3:30 pm at the Town Hall. Trustees also discussed extending the moratorium for 6 or 12 months. **Trustee Laki moved and Trustee Grotenhuis seconded to extend the moratorium on retail marijuana for 12 months. The vote of Trustees present was Bairstow, Grotenhuis, Talbot and Laki in favor, and Trustee Roth opposed; Mayor Danforth declared the motion carried.** Attorney Farish will prepare the new ordinance for the February meeting.

7. Financial Report – Akia Tanara reported on the following:

- The Water Fund appears to be within a few hundred dollars of breaking even for the first time. Administrator Tanara spoke with the CPA to discuss a possible budget violation if the Town ends up spending any Water System reserves funds for 2014. Tanara was informed that if this occurs, the consequence would be a notice from the State of a budget violation.
- November sales tax revenue was \$19,919.10 which included ~\$6,000 from October sales tax that was paid late.
- The Conservation Trust Fund received a payment of \$350.81 in December.
- The Crestone Creative Council received a \$3,000 unanticipated grant just before year end, and the museum received a grant of \$1,000.

Trustee Laki moved and Trustee Bairstow seconded to approve the Financial Report. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.

8. Presentation of Bills – Trustee Grotenhuis moved and Trustee Talbot seconded to pay the bills. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.

9. Clerk’s Report – Akia Tanara reported on the following:

- Lisa Bodey’s chainsaw was stolen while she was working on the Town mitigation project.

- Trustees began discussion on the 2015 Fourth of July event. This year the Crestone Creative District and the Crestone Area Business Alliance will play an active role in coordinating this annual event. Trustees agreed to Steve McDowell's request for the parade route to be reversed.
- Administrator Tanara will send letters to Michael Shrekengost, Elaine Johnson and Steve McDowell, thanking them for their time and participation in decorating the Town for the Winterfest Event.

10. Administrator's Report – Akia Tanara reported on the following:

- Gwynn Busby was hired as the new Town Treasurer.
 - Burt Wadman and Administrator Tanara have completed the revisions for the Pedestrian Pathway Network Project. In order to keep this project moving along **Trustee Grotenhuis moved and Trustee Laki seconded approving the Mayor to sign the CDBG contract once it has been approved by the Town Attorney. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.**
 - The Town has received all reimbursements due for this stage of the Alder Street Bridge project.
 - All employee reviews have been completed for 2014.
 - Two new desks were purchased for \$820 and assembled for the front-office staff, costing about half the approved amount.
 - The Town has completed the purchase of the trailer from Jim Hollmer and Trustees agreed it should now be stored in the alley at Akia Tanara's house.
 - Jason Anderson has requested that Lisa Bodey and Administrator Tanara attend the next Board of County Commissioners work session in Crestone to provide County Commissioners with information about the Crestone Creative Council (CCC) program.
 - Administrator Tanara will be requesting \$5,500 from the Conservation Trust Fund.
- Mayor Danforth declared a break at 3:35 pm and reconvened the meeting at 3:47 pm.

11. Mayor's Report - Mayor Danforth stated that there is basically a new Property Owner's Association (POA) Board. She listed several items she thought the Board of Trustees would like to begin discussing with the POA Board. The Trustees were in favor of taking this action and requested that Administrator Tanara draft a letter for the Mayor's signature requesting a work session.

12. New Business

A. Department of Local Affairs – Christy Culp introduced herself to the Board and presented a PowerPoint presentation describing the services that the Department of Local Affairs (DOLA) Division of Local Government offers.

B. Conditional Use Permit Application – Celestial Holding's – Trustees reviewed Celestial Holding's Conditional Use Permit (CUP) application. **Trustee Talbot moved and Trustee Laki seconded to approve the Conditional Use Permit for Celestial Holding's as presented. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.**

C. Saguache County BOCC Draft Strategic Plan – Trustee Talbot presented the Board with a copy of the Saguache County BOCC Draft Strategic Plan for discussion. Administrator Tanara will send a letter on behalf of the Mayor and Trustees in support of the Plan.

13. Old Business

A. iPad's – Trustee Roth reported on getting the donated iPad's ready for use. Administrator Tanara and Attorney Farish will prepare a draft policy on use of iPads for Trustees to review at the February meeting.

14. Other Reports

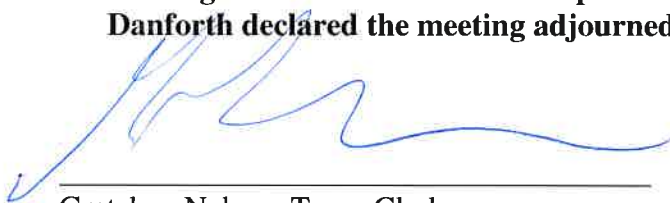
A. Planning Commission – Lonny Roth reported on the following:

- Commissioners reviewed the Conditional Use Permit (CUP) application for Celestial Holding's and recommended approval to the Board of Trustees.
- The Building Permit application for Crestone Property Holdings was reviewed, and no problems were anticipated. A letter requesting opening of the alley on the south property line to accommodate through traffic from Melanie Snider was recommended for approval by the Board of Trustees to open the alley in Block 44 to Lot 2. **Trustee Laki moved and Trustee Talbot seconded to open the alley in Block 44 to Lot 2 as a one-way egress traveling west and requiring that Ms. Snider place enter/exit signs on the property; the Town of Crestone will place a one-way sign in the alley. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.**
- Commissioner Hill presented a condensed document listing Master Plan visions and goals to assist Commissioners in their work on Zoning Regulation amendments.
- Commissioners continue to work on Zoning Regulation amendments and have scheduled a work session on this matter on January 19th, 1:00 pm at the Town Hall.

15. Correspondence – Trustees reviewed two letters submitted by Debra Irizarry regarding her carport being located in the Silver Avenue right-of-way. Trustees agreed to allow Ms. Irizarry to wait on moving her carport fully onto her property until the ground thaws.

16. Citizens' Comments – There were no citizens' comments.

17. Adjourn – Trustee Laki moved and Trustee Grotenhuis seconded to adjourn the meeting. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the meeting adjourned at 5:11 pm.



Gretchen Nelson, Town Clerk



Kairina Danforth, Mayor - Pro-Tem
LONNY ROTH