

**TOWN OF CRESTONE BOARD OF TRUSTEES
NOTICE OF SPECIAL MEETING
FRIDAY, JULY 31, 2015 AT 2:00 PM
AT THE TOWN HALL, 108 W. GALENA AVE., CRESTONE, CO**

MINUTES

1. **Call to Order** – The meeting was called to order at 2:03 pm.
2. **Roll Call** – Present were Trustees Kizzen Laki, John Grotenhuis, Adam Kinney and Diane Bairstow. Trustee Mark Talbot was absent with notice and Trustee Lonny Roth was absent without notice. Mayor Kairina Danforth, present and presiding, declared a quorum present. Also present were Town Administrator Akia Tanara and guests McGregor Gaines and Burt Wadman.
3. **Approval of Agenda** – **Trustee Bairstow moved and Trustee Grotenhuis seconded to approve the agenda as presented. The vote of the Trustees present was unanimously in favor and Mayor Danforth declared the motion carried.**
4. **Crestone Town Center Exterior Renovations** – At the request of the Mayor, Administrator Tanara provided a brief update on this project. McGregor Gaines was then invited to speak by the Mayor, and stated that he felt there was a disconnect about what the Crestone Town Center building means to an interactive experience with the park. He presented his ideas for creation of a conference center instead of replacement of the greenhouse, and a wooden boardwalk instead of the welcome plaza approved in the downtown redevelopment project. He showed rough sketches of how the east and south sides of the building could be completed. Following a lengthy discussion, Tanara reminded the Trustees that the issue they would be making a decision on at the August 10th Board meeting was about completing exterior renovations to Crestone Town Center as planned. Mr. Gaines offered to create more extensive drawings for a conference center, but the Board declined that offer, and will focus on completing exterior renovations while the weather is favorable.
 - Mayor Danforth left the meeting at 3:02 pm and requested that Trustee Laki take over as presiding officer of the meeting. Without a vote, the Trustees present agreed to this request.
5. **Town Clerk Position** – Administrator Tanara spoke about the consequences of the previous Town Clerk's resignation; this position is required by State Statute. She stated that the Town can hire an interim Clerk until a new person can be trained to adequately handle the position. She also reported that there is an immediate need to hire someone to process front counter work and answer phones. **Trustee Kinney moved and Trustee Grotenhuis seconded to appoint Akia Tanara as the Interim Town Clerk. The vote of the Trustees present was unanimously in favor and Temporary Chair Laki declared the motion carried.** The Trustees then reviewed the application and resume of a person recently interviewed for another staff position, who Tanara recommended as a temporary office assistant. **Trustee Kinney moved and Trustee Grotenhuis seconded to approve the hiring of Allyson Ransom as Office Assistant. The vote of the Trustees present was unanimously in favor and Temporary Chair Laki declared the motion carried.**
6. **Citizens' Comments** – There were no citizens' comments.
7. **Adjourn** – **Temporary Chair Laki moved and Trustee Bairstow seconded to adjourn the meeting. The vote of the Trustees present was unanimously in favor and Temporary Chair Laki declared the meeting adjourned at 4:17 pm.**



Akia Tanara, Interim Town Clerk



Kairina Danforth, Mayor