


**TOWN OF CRESTONE BOARD OF TRUSTEES
SPECIAL MEETING
MONDAY, OCTOBER 19, 2015 AT 9:00 AM
AT THE TOWN HALL, 108 W. GALENA AVE., CRESTONE, CO**

MINUTES

1. **Call to Order** - The meeting was called to order at 9:00 am.
2. **Roll Call** – Present were Trustees Diane Bairstow, John Grotenhuis and Kizzen Laki. Trustees Lonny Roth and Adam Kinney were absent with notice and Trustee Mark Talbot was absent without notice. Mayor Kairina Danforth, present and presiding declared a quorum present
3. **Approval of Agenda** – **Trustee Grotenhuis moved and Trustee Laki seconded to approve the agenda as presented. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.**
4. **Review Bids for Culvert Replacement Project** – There was a brief discussion on FEMA approved work to be included in the bid, which was re-ditching, installing culverts, upsizing culverts and adding new road base. **Trustee Laki moved and Trustee Grotenhuis seconded to accept Skoglund’s bid for the amount of \$42,963.55. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.**
Trustee Grotenhuis moved and Trustee Bairstow seconded to approve funds to install a used culvert in front of Sam Pace’s property. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.
5. **Citizens’ Comments** – Gwynn Busby spoke and told the Board that she did not want them spending money to train her because she was planning on resigning but would stay long enough to train someone. A personnel discussion began, and Administrator Tanara reminded the Board of the requirement to go into an executive session which began at 9:20 am.
From the executive session, the Trustees agreed to establish a trial period for the next month, allowing Treasurer Busby to perform billing, bank account reconciliations and bill paying in the late afternoons or evenings; they requested that Treasurer Reports be provided to them unedited. No outside training will be scheduled for the Treasurer during the next month. The board stated their desire that the office staff work together cooperatively and improve their work environment.
6. **Adjourn** – **Trustee Laki moved and Trustee Bairstow seconded to adjourn the meeting at 10:15 am. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.**


Allyson Ransom, Acting Town Clerk


Kairina Danforth, Mayor