


**TOWN OF CRESTONE BOARD OF TRUSTEES  
SPECIAL MEETING  
MONDAY, OCTOBER 26, 2015 AT 4:00 PM  
AT THE TOWN HALL, 108 W. GALENA AVE., CRESTONE, CO**

**MINUTES**

1. **Call to Order** - The meeting was called to order at 4:00 pm.
2. **Roll Call** - Present were Trustees Diane Bairstow, Mark Talbot (arrived at 4:02), Kizzen Laki, Lonny Roth and Adam Kinney. Trustee John Grotenhuis was absent without notice. Mayor Kairina Danforth, present and presiding, declared a quorum present. Also present were Administrator Akia Tanara, Treasurer Gwynn Busby and Temporary Acting Clerk Allyson Ransom.
3. **Approval of Agenda** - Trustee Kinney moved and Trustee Laki seconded to approve the agenda as presented. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.
4. **Review Draft 2016 Budget** - Administrator Tanara explained various line items in the Draft Budget and gave an update on the FEMA funding process. She believed the Town would receive approximately \$70,000.00, and the repair work would cost approximately \$43,000.00. The balance of unused FEMA funds can only be spent on FEMA-approved projects. The need to maintain reserves for any cash matches required by future grants or for emergencies was stressed.  
The Board agreed without a motion to move \$36,000.00 of the \$65,000.00 “unrestricted” funds into the “contingency” category for use as needed.  
A discussion took place about increasing sewer rates to compensate for the .7533 increased treatment fee assessed by the Baca Grande Water and Sanitation District that has been in effect since August 2015. The Board agreed to increase the current basic sewer rate of \$21.50 (\$20.00 + \$1.50 administrative fee) to \$37.50 (\$36.00 + \$1.50 administrative fee). Rates could have been increased by the BGWSD five years ago and were not.
5. **Review Egbert Training Proposal** – Trustee Kinney moved and Trustee Roth seconded to accept the services agreement with Judy Egbert of GovPro Consulting to begin training Temporary Acting Clerk Allyson Ransom. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.
6. **Citizens’ Comments** – No comments were made.
7. **Adjourn** - Trustee Kinney moved and Trustee Talbot seconded to adjourn the meeting at 5:36 pm. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.

  
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Allyson Ransom, Acting Town Clerk

  
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Kairina Danforth, Mayor