

**TOWN OF CRESTONE BOARD OF TRUSTEES
SPECIAL MEETING
MONDAY, NOVEMBER 30, 2015 AT 4:00 PM
AT THE TOWN HALL, 108 W. GALENA AVE., CRESTONE, CO**

MINUTES

1. **Call to Order** – The meeting was called to order at 4:00 pm.
2. **Roll Call** – Present were Trustees Diane Bairstow (left at 5:00 pm), John Grotenhuis, Adam Kinney, Mark Talbot and Lonny Roth. Trustee Kizzen Laki was absent with notice. Mayor Kairina Danforth, present and presiding, declared a quorum present. Also present were Attorney Gene Farish, Treasurer Gwynn Busby and Acting Town Clerk Allyson Ransom.
3. **Approval of Agenda** – *Trustee Bairstow moved and Trustee Grotenhuis seconded to approve the agenda as amended with the inclusion of Item 4B (sewer rate correction), Item 4C (Town employee/officials Christmas Party) and Item 4D (Alder Street Bridge update). The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*
4. **A. Executive Session CRS 24-6-402 (4)(b)** –
 - *Trustee Roth moved and Trustee Talbot seconded to move into executive session at 4:05 pm for obtaining legal advice on personnel matters. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*
 - *Trustee Grotenhuis moved and Trustee Kinney seconded to move out of executive session at 4:53 pm. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*
 - *Trustee Talbot moved and Trustee Kinney seconded to file an oppositional response to the Department of Labor form with detail to answering section #17, in regards to Akia Tanara's unemployment benefit claims. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*
- B. Residential Sewer Rate Correction-** Treasurer Busby presented three options to the Board for reducing the previous miscalculated sewer rate increase and recommended to the Board to charge a total of \$30.00 for sewer, thus, making the needed correction, lowering monthly payments by 7.50 per customer and allowing a sewer reserve fund to build up for future needs.
 - *Trustee Kinney moved and Trustee Grotenhuis seconded to decrease the total residential sewer fees to the amount of \$30.00 per month per residential sewer customer. After a brief discussion, Trustees Kinney, Grotenhuis and Talbot voted aye and Trustee Roth voted nay (stating that he preferred the option to charge only \$27.50), and Mayor Danforth declared the motion carried.*
- C. Christmas Party-** Mayor Danforth requested that the Board consider a Christmas party including food to eat and a gift exchange. After some discussion on location and food options, *Trustee Grotenhuis moved and Trustee Kinney seconded to approve spending \$200.00 on food for the event to be held at 6:00 pm on December 14, 2015. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*
- D. Alder Street Bridge -** Acting Town Clerk Ransom reported on having contacted the Highway Patrol in Alamosa for an accident report, speaking with Bob Prather who had hit the side of the bridge and that Treasurer Busby had taken photographs as per a recommendation from Trustee Laki. The Board requested that some kind of barrier or cones needed to be put up as a visual caution to people until it can be repaired.

5. **Citizens' Comments-** Trustee Lonny Roth, speaking as a citizen, shared his concerns about a sign and small tree in his yard that were run over at the corner of S. Cottonwood and W. Golden Avenue. He stated that it wasn't the first time it had happened.
6. **Adjourn –** *Mayor Danforth moved and Trustee Talbot seconded to adjourn the meeting at 5:30 pm. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*

Allyson Ransom

Allyson Ransom, Acting Town Clerk

K. Danforth

Kairina Danforth, Mayor