

**TOWN OF CRESTONE
PLANNING COMMISSION
REGULAR MEETING
MONDAY, JUNE 6, 2016, 6:00 P.M.
AT THE TOWN HALL – 108 W. GALENA AVENUE**

MINUTES

1. **Call to Order** – The meeting was called to order at 6:05 pm.
2. **Roll Call** – Present were Commissioners Kairina Danforth and Benjamin Byer. Commissioner Terry Goergen was absent with notice and Commissioner Renee Hill was absent without notice. Chair Cristina Cabeza–Kinney, present and presiding, seated Carmin Teeple as a voting member and declared a quorum present.
3. **Approval of Agenda** – *Commissioner Teeple moved and Commissioner Danforth seconded to approve the agenda as amended with the deletion of New Business items A and B as the participants were not present. The vote of the Commissioners present was unanimously in favor, and Chair Cabeza-Kinney declared the motion carried.*
4. **Approval of Minutes of Meeting of May 2, 2016** - *Commissioner Byer moved and Commissioner Danforth seconded to approve the minutes of the Planning Meeting of May 2, 2016 as amended by correcting the date to “2013” in item D, Weed Abatement. The vote of the Commissioners present was unanimously in favor, and Chair Cabeza-Kinney declared the motion carried.*
5. **Reports**
 - A. **Correspondence & Announcements** –
 - Commissioner Danforth reported on the upcoming events scheduled at the Baca Wildlife Refuge.
 - The next Planning Meeting will be held on Thursday, July 7, 2016 due to the Fourth of July holiday being the first Monday in July.
 - B. **Crestone-Baca Sub-Area Planning** – Commissioner Danforth had no report as the CBSAPC had not yet met.
6. **Old Business**
 - A. **Weed and Mosquito Plan Update** –
 - The Commissioners discussed the Plan they sent to the Board of Trustees, and the progress report presented from Crestone Public Works.
 - Five gallons of Mosquito Barrier had been used and five more were on order.
 - Commissioner Byer and Chair Cabeza-Kinney will create informational flyers to post around town to inform visitors about mosquitoes.
 - Chair Cabeza-Kinney expressed appreciation to the Public Works Department and also the importance of controlling weeds, stating she would be willing to work with the Town.
 - The Tree Board was discussed as possibly overseeing the Weed Management Plan.


- *Commissioner Danforth moved and Commissioner Byer seconded to recommend to the Board of Trustees that they assign Noxious Weed Management to the Tree Board. The vote of the Commissioners present was unanimously in favor and Chair Cabeza-Kinney declared the motion carried.*
- Further discussion included removing old park fences before July 4, 2016.


B. Zoning Regulations Update-

- Burt Wadman’s information sheet was reviewed including parking recommendations for the Lars Skogen commercial property on E. Galena Ave. The Commission consensus was that Burt needed to be invited to the July meeting to discuss pages 45-48 of the Zoning regulations as they pertain to parking including Skogen’s property.
- Parking determinations in the Commercial District had been set up on a case by case basis. Burt’s written recommendation was that there was a need to adopt some sort of base line, and the commissioners stressed that there needs to be a more reasonable parking ratio for businesses.
- Parking spaces need to be identified throughout town. This item will be continued at the July Planning Meeting Agenda under Old Business.
- Commissioner Teeple requested the office staff to find the large parking map she gave to Akia Tanara in the past and a request to look up information about downtown redevelopment maps about parking in this new plan.
- The Fourth of July event parking was discussed, out of town parking ideas and shuttle services with various modes of transportation.
- There needs to be research done on procedures and requirements other towns use for parking and events and possibly apply them to Crestone, followed by posting this information on Facebook.

8. Citizens’ Comments - Commissioner Byer discussed water overflow in the alley behind his business, the Elephant Cloud, which he stated is Town property and the need for a meeting between all of the owners with water rights to this spring. Benjamin will set up a meeting.

9. Adjourn - Commissioner Byer moved and Commissioner Danforth seconded to adjourn the meeting at 8:07 pm. The vote of the Commissioners present was unanimously in favor, and Chair Cabeza-Kinney declared the motion carried.


 Allyson Ransom, Clerk


~~Cristina Cabeza-Kinney, Chair~~
 Terry Goergen, pro-tem
 chair
 temporary