

TOWN OF CRESTONE BOARD OF TRUSTEES
~~**NOTICE OF SPECIAL MEETING**~~
MONDAY DECEMBER 5, 2016 AT 12:00 NOON
AT THE CRESTONE TOWN HALL,
108 W. GALENA AVE., CRESTONE, CO

MINUTES

1. **Call to Order** –The meeting was called to order at 12:20 pm.
2. **Roll Call** – Present were Trustees Diane Bairstow, Benjamin Byer, Terry Goergen (left at 1:55 pm), and Kizzen Laki (left at 1:15 pm). Trustee John Grotenhuis was absent with notice and Trustee Adam Kinney was absent without notice. Mayor Kairina Danforth, present and presiding, declared a quorum present. Also present were Attorney Gene Farish, Town Clerk Allyson Ransom, and Architect Burt Wadman.
3. **Approval of Agenda-** *Trustee Goergen moved and Trustee Byer seconded to approve the agenda as presented. The vote of the trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*
4. **FEMA Project-Bid Approval.** Burt Wadman presented a budget itemizing uses of FEMA funds and a list of the sealed bids submitted and opened on December 2, 2016. He stated that six contractors were interested and three turned in sealed bids and that he (Wadman) was waiting for verification from the State whether or not the Town’s request for an extension was approved. He recommended that the Town not contract again with SGM Engineering. After discussing the bids and seeing that Cooley and Sons Alternate Bid for a later project completion date (spring 2017) could bring the project in under budget by almost \$10,000.00, the Board decided to choose Cooley and Sons Construction and have the work completed in the spring if possible. Further discussion included whether the remaining unused funds had to be turned back in to FEMA, and Wadman said That Michael Schaub of FEMA said that the Town would be able to keep them. The clerk advised getting this promise in writing and then using the extra funds to assess or complete other drainage and flood mitigation needs.

Trustee Laki moved and Trustee Bairstow seconded to accept the Alternate Bid of \$54,225.00 from Cooley and Sons Construction to complete a FEMA- funded drainage project, subject to State approval of the Town of Crestone’s request for a time extension and subject to Burt Wadman’s ^{meeting with} review of Cooley’s detailed plans; and furthermore, if the aforementioned extension is not approved by the State, the Board accepts the Cooley and Sons ^{and son to review the project} Base Bid of \$63,400.00 for work to be completed by January 16, 2016 and subject to Burt Wadman’s plan review. The vote of the trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.
5. **Nuisance Code-Work Session.** Clerk Ransom discussed the changes made to the proposed nuisance code (previously provided to the Board by Attorney Farish). After discussing pros and cons of various regulations, it was agreed that Clerk Ransom would type in the corrections the trustees had made from their first nuisance code work session and email the updates to the Board

members before the next regular Board meeting on December 12, 2016, meanwhile, the Trustee will collect any trustee comments by email and include in the discussion before final approval at the next meeting.

Further discussion included options for hiring law enforcement and/or code enforcement, increasing office space, increasing the revenue stream, franchises with utility companies, and major goals in 2017. The Board identified the following top goals for 2017: having a law enforcement presence, completing the downtown redevelopment project, and increasing mosquito control. The trustees and Attorney Farish agreed that an off-site retreat in early 2017 would be beneficial for planning and visioning purposes and that other towns regularly scheduled retreats for elected officials. Rio Grande Country Club was mentioned as a possible retreat venue. The clerk will include this subject on the next agenda.

6. **Citizens' Comments-** None.
7. **Adjourn-** *Trustee Bairstow moved and Trustee Byer seconded to adjourn the meeting at 3:10 pm. The vote of the Trustees present was unanimously in favor, and Mayor Danforth declared the motion carried.*



Allyson Ransom, Clerk



Kairina Danforth, Mayor