

Application for Employment

Please fill out form completely for employment consideration. Return the application to Crestone Town Hall when completed. You may include a resume with your application, but the application must be completed.

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or handicap. The Town of Crestone is an equal opportunity employer.

Last Name	First	Middle	Date
Street Address		Home Phone:	
PO Box		Cell :	
City, State, Zip			
Email Address			

Personal Information

What was your previous address?	How long at previous address? _____ Years _____ Months
Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If not, employment is subject to verification of minimum legal age.	
Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No	Social Security No.
If Yes: Month and Year _____ Location _____	
Are you legally eligible for employment in the United States?	When will you be able to work?
Are you employed now? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, may we inquire of your present employer?
Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, describe in full:	
Are there any reasons for which you might not be able to perform the job duties (with a reasonable accommodation)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, please explain.	

Driver's License #	State:
Any Violations? <u> </u> Yes <u> </u> No	

Military – Complete this section if you served in the U.S. Armed Forces

Branch of Service:	Period of Active Duty (Month & Year) From: To:
Describe your duties and any special training:	Rank at Discharge: Date of Final Discharge:

Education

School	Name & Location of School	Course of Study	No. of years completed	Did you graduate?	Degree or diploma
College					
High					
Trade School					
Other					

Employment History – Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer.

1.	Company Name	Telephone
	Address	Employed (Start Month & Year) From: To:
	Name of Supervisor	Hourly Rate Start: Last:
	Start Job Title and Describe Your Work	Reason for Leaving
2.	Company Name	Telephone
	Address	Employed (Start Month & Year) From: To:
	Name of Supervisor	Hourly Rate Start: Last:
	Start Job Title and Describe Your Work	Reason for Leaving
3.	Company Name	Telephone
	Address	Employed (Start Month & Year) From: To:
	Name of Supervisor	Hourly Rate Start: Last:
	Start Job Title and Describe Your Work	

